

**TOWN OF BEAUX ARTS VILLAGE  
BUILDING DEPARTMENT**



10550 SE 27th Street  
Beaux Arts Village, WA 98004  
425.269.6985  
email: [bdgdept@beauxarts-wa.gov](mailto:bdgdept@beauxarts-wa.gov)

**FOR INSPECTIONS CALL:**  
Northwest Civil Solutions 206.276.8922

The correct number of permit application documents pertinent to this project have been included in this submittal  
  
x \_\_\_\_\_  
(Applicant Initials)

**REMOVAL OF TREES  
IN RIGHT-OF-WAY  
PROHIBITED**

**PERMIT NO. CROW**

ACCEPTED \_\_\_\_\_ DATE \_\_\_\_\_  
APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
ISSUED \_\_\_\_\_ DATE \_\_\_\_\_

**APPLICATION FOR COMMERCIAL RIGHT-OF-WAY USE PERMIT**

PROJECT LOCATION _____	ZONING _____
PROPERTY OWNER (if applicable) _____	PHONE _____
ADDRESS _____	EMAIL _____
OWNER'S AGENT _____	PHONE _____
ADDRESS _____	EMAIL _____
NAME OF UTILITY (if applicable) _____	PHONE _____
ADDRESS _____	EMAIL _____
CONTRACTOR NAME _____	PHONE _____
ADDRESS _____	EMAIL _____
LICENSE NO. _____ EXPIRES _____	TAX NO. _____

\_\_\_\_\_ ASSESSOR'S PARCEL NO. \_\_\_\_\_ - \_\_\_\_\_  
(Attach separate legal description, if necessary)

PLEASE USE THIS SPACE TO DESCRIBE THE PROVIDE DETAILS ABOUT THE LOCATION AND TYPE OF COMMERCIAL WORK OR USE PROPOSED FOR THE RIGHT-OF-WAY, INCLUDING THE PLANNED DURATION OF THE USE, THE AMOUNT OF PAVED SURFACE THAT WILL BE DISTURBED, THE NUMBER AND SIZES OF ANY OVERSIZE OR OVERWEIGHT VEHICLES THAT WILL BE USED, AND PLANS FOR DIVERTING TRAFFIC FROM THE AREA, IF NEEDED:

IS WORK WITHIN 200 FEET OF LAKE WASHINGTON ORDINARY HIGH WATER LINE?  YES  NO

**I certify under penalty of perjury that I am the owner of the above described property or the duly authorized agent of the owner(s) acting on behalf of the owner(s) and that all information furnished in support of this permit application is true and correct. I further certify that all applicable Federal, state, county, and Town of Beaux Arts Village requirements for the work authorized by this permit will be met.**

SIGNATURE \_\_\_\_\_ OWNER  AGENT  DATE \_\_\_\_\_

This section to be completed by Town staff:

PERMIT FEE \$ \_\_\_\_\_

RECEIPT NO. \_\_\_\_\_ TOTAL DUE AT ISSUE \_\_\_\_\_

# TOWN OF BEAUX ARTS VILLAGE

## General Permit Conditions:

1. The owner or the owner's agent may apply for a project permit by submitting this form with the necessary additional documentation and permit fee to the Beaux Arts Building Department.
2. The Beaux Arts Building Department issues the following project permits:
  - **Building permits** are required to construct, reconstruct, or remodel most structures as well as for fire-sprinkler systems and fences over 6 feet. Consult the Town's Building Code for a list of project types that are exempt from these requirements.
  - **Mechanical permits** are required for the installation, replacement, or repair of mechanical systems and appliances in new or existing residences.
  - **Demolition permits** are required to remove 50% or more of an existing structure or if utilities must be disconnected during the project.
  - **Tree Removal Permits** are required to remove a tree from private property. Removal of trees from the Town right of way is PROHIBITED.
  - **Commercial Right-of-Way permits** are required for work in both the paved and unpaved portions of the Town's rights-of-way.
  - **Right-of-Way permits** may be required for work by the property owner in the ROW adjacent to his/her property.
3. Permits from other authorities may be required and include, but are not limited to:
  - Electrical permits are issued by the Washington State Dept. of Labor & Industries.
  - Plumbing permits are issued by the King County Department of Health.
  - Fire-sprinkler permits are issued by the Bellevue Fire Department.
4. All construction must conform to the requirements of the Beaux Arts Commercial ROW Use Code, the current edition of the Washington State Building Code, including all codes adopted therein, the Beaux Arts Building and Zoning Codes and all other Federal, state, and local codes that may apply.
5. The Washington State Department of Fish and Wildlife (WDFW) has confirmed the presence of at least two bald-eagle nests within the boundaries of the Town of Beaux Arts Village. Bald eagles are listed as an endangered species. Construction activities in the vicinity of these nests may be restricted. Additional information about these restrictions is available from the WDFW, the Beaux Arts Building Dept. and on the Town's website, [www.beauxarts-wa.gov](http://www.beauxarts-wa.gov).
6. The permit card, approved plans, and other permit documents must be posted or available at the project site at all times when authorized work is in progress. Commercial ROW Use Permits are valid for 30 days except in special circumstances.
7. Any changes to the planned construction or location of this project must be submitted to the Building Department for review prior to the actual work taking place. Additional fees may be due before final approval of such revisions is granted.
8. During construction, work may not proceed until the Town building inspector has approved each stage of construction. Inspections other than the final must be scheduled 24 hours in advance. A final inspection for new construction must be scheduled at least 3 days in advance. In addition, the Town building inspector may require special inspections by the engineer of record.
9. Construction hours are as follows. These hours are STRICTLY enforced. A violation will result in a STOP-WORK ORDER.

<b>Monday through Friday</b>	<b>7 AM – 6 PM</b>
<b>Saturday</b>	<b>8 AM – 5 PM</b>
<b>Sunday and Holidays</b>	<b>No Work Allowed</b>
10. Contractors are responsible for:
  - removing dirt and construction debris from the Town right-of-way,
  - protecting neighboring properties from runoff or other damage from construction, AND
  - restoring the affected rights-of-way to their undisturbed condition whether paved or unpaved.
11. Owners and contractors should code sales tax for job-related expenditures to **STATE REVENUE CODE 1703**.
12. The permit conditions listed here are general conditions only. Additional permit conditions may be imposed and will be listed on the actual permit card.

**I certify that I have read the general permit conditions listed above and that I understand that failure to comply with these and any other permit conditions listed on the permit card or imposed during construction may result in a Stop Work Order.**

SIGNATURE \_\_\_\_\_ OWNER  AGENT  DATE \_\_\_\_\_